

The 2024 Scottish Government/COSLA Digital Maturity Assessment

Information for Participants



WHAT’S NEW

Software as a Medical Device and Healthcare and Social Care System Integration questions now live

The assessment now includes two additional sets of questions, which have been integrated into the assessment’s sections. More information is included in this document.

Continuous Digital Maturity Assessment Model

As part of making the assessment available for partial or complete updates at any time, organisations have been asked to ensure that they update each section at least once in the 12 months to 31st July, and we are pleased to note the progress most are making towards this deadline.

New feature supporting staff survey analysis by date

Organisations can now interrogate staff survey data by the month(s) in which the surveys were completed. We hope this will be useful when seeking insights from current (vs. last year’s) responses., amongst other use cases. The feature is available in form of a date picker found above the staff survey data tabs.

We host regular support drop-in Teams sessions

Users of the assessment and the assessment platform can drop in to ask questions and discuss their experience every second Wednesday from 11:00am to 12:00pm [here](#).

The Scottish Government/COSLA digital maturity platform is now available for third and voluntary sector social care organisations

In addition to statutory healthcare and social work / social care organisations, the assessment now also includes the third and voluntary sector as part of a holistic perspective of health and care in Scotland.

Before accessing your staff survey data please select the earliest and latest dates below:

Earliest ▼

Latest ▼

Update

QUESTION ADDITIONS

As you will be aware from our recent updates and/or discussions in the support sessions, the team is pleased to announce the addition of questions to the assessment to better gauge digital maturity in relation to:

- 1. The local integration of healthcare and social care (10 questions)
- 2. SaMD - Software as a Medical Device (7 questions)

The new questions have been added to several existing sections of the assessment as shown below (note that some questions may not be asked of some organisations based on previous assessment responses):

Topic	Section	Question
Integration	Strategic Alignment	Across your organisation, digital solutions are used to support: Improved integration of care delivery and services across your local healthcare and social care system
Integration	Strategic Alignment	Your digital strategy includes plans to use digital technology to advance the integration of care delivery and services across your local healthcare and social care system
Integration	Leadership	Digital projects (or components of digital projects) improving the integration of care delivery and services within your local healthcare and social care system are overseen by a group of representatives from all organisations concerned
Integration	Resourcing	Your 2 to 3 year financial plan includes investments in digital technology with the aim of improving the integration of care delivery and services across your local healthcare and social care system
Integration	Governance	Business cases underpinning digital projects include plans to enable the integrated delivery of care and services across your local healthcare and social care system
Integration	Governance	There are processes in place to evaluate digital projects regarding Impact/benefits on the integrated delivery of care and services across your local healthcare and social care system
Integration	Transfers of Care	Information is shared digitally for handovers of care: When discharging to GPs or other external care providers within your local healthcare and social care system

The 2024 Scottish Government/COSLA
Digital Maturity Assessment



Information for Participants

Topic	Section	Question
Integration	Digital Channels	Digital channels for patients, service users and social care recipients are provided via a joined-up approach that includes services and resources provided by organisations across your local healthcare and social care system
SaMD	Asset and Resource Optimisation	Digital solutions are used to track the location and status of: Software as a Medical Device
Integration	Asset and Resource Optimisation	The scope of digital solutions used for asset and resource tracking and planning spans your entire local healthcare and social care system
Integration	Business and Clinical Intelligence	Business and clinical intelligence processes use digital historical and real-time performance and outcomes data provided by the clinical and administrative applications and systems from other organisations within your local healthcare and social care system
SaMD	Clinical Safety	Your organisation has current, comprehensive and effective policies, procedures and protocols that cover clinical safety, including SaMD (Software as a medical device) products
SaMD	Clinical Safety	SaMD (Software as a medical device) products are governed by your organisation's medical device policy
SaMD	Clinical Safety	Your digital incident reporting solutions and processes include the monitoring of clinical safety risks and investigation of incidents related to SaMD (Software as a medical device) products
SaMD	Infrastructure	SaMD (Software as a medical device) products are appropriately licensed for use
SaMD	Infrastructure	The lifecycle management of SaMD (Software as a medical device) products includes representation from all stakeholder groups
SaMD	Infrastructure	Your digital software asset and license register identifies products classified as SaMD (Software as a medical device)

The 2024 Scottish Government/COSLA Digital Maturity Assessment



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Data from these new questions will be available to participating organisations once they have submitted answers. If you have any questions about these additions, please contact support via the live chat on the assessment platform or email sg@dma.works.

RECOMMENDATIONS FOR YOUR 2024 ASSESSMENT

Refresher: Creating an Updated Assessment

As part of making the assessment available for partial or complete updates at any time, organisations need to update each section of their assessment at least once in the 12 months to 31st July of each year. To update an assessment, users now need to create a new assessment before providing their responses. The platform provides two methods for this:

- 1. Create a new, blank assessment – this method may be preferable to organisations who have seen digital maturity progress across their organisation and expect to update all sections of the assessment.**
- 2. Copying a previous assessment - organisations who only expect to update a small number of assessment sections may benefit from copying their previous submission, making their updates and submitting their previous data where no update is available.**

Both options can be accessed via the ALL ASSESSMENTS dashboard

HELP AND SUPPORT

We host regular support drop-in Teams sessions

Users of the assessment and the assessment platform can drop in to ask questions and discuss their experience every second Wednesday from 11:00am to 12:00pm [here](#).

Make Use of Onboarding Support

If your organisation's staff responsible for the completion of the Scottish Government/COSLA Digital Maturity Assessment have changed, get in touch with us to update your organisation's profile!

Other way of getting help

Users of the assessment and the assessment platform can also use the live chat on the platform to get help with questions about the assessment and the platform, use the contact us form on the platform or email sg@dma.works.

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COMING SOON

Benefits tracking

We'll introduce new ways of visualising data from the Staff Survey component to support you with basic options to track the impact of system go-lives, procedure changes or

Learning and Collaboration

The Festival of Transformation, our learning platform under development, is nearing completion and we are anticipating its launch as a unique resource for community exchange, learning and collaboration.

DMA

